

STATE OF TEXAS §
COUNTIES OF POTTER §
AND RANDALL §
CITY OF AMARILLO §

On May 8, 2013, the Comprehensive Plan Implementation Advisory Committee met in a scheduled session at 12:00 P.M. in Room 306 on the third floor of City Hall, 509 East 7th Avenue, Amarillo, Texas, with the following members present:

VOTING MEMBERS	PRESENT	NO. MEETINGS HELD	NO. MEETINGS ATTENDED
Bill Chudej	Yes	17	10
Bob Juba, Chair	Yes	17	13
Wes Knapp	Yes	17	14
Don Sanders, Vice Chair	Yes	17	17
Eddie Scott	Yes	17	13
Howard Smith	Yes	17	16
Dana Walton	Yes	17	11
Milford Burrell	Yes	14	14
Steve Rogers	Yes	1	1

CITY STAFF:

Kelley Shaw, Planning Director
Kathleen Collins, Planner II

OTHERS IN ATTENDANCE:

Alan Abraham, LWV

Chairman Bob Juba opened the meeting, established a quorum, and conducted the consideration of the following items beginning with ITEM 1.

ITEM 1: Approve the minutes of the Committee's March 13, 2013 meeting

Mr. Juba asked if there were any questions on the previous meeting's minutes, hearing none, Mr. Sanders motioned to accept the minutes, Mr. Knapp seconded the motion and it was unanimously approved.

ITEM 2: Report by Staff on Subdivision Regulation Amendments

Mr. Juba invited Mr. Shaw to discuss this item. Mr. Shaw welcomed Mr. Steve Rogers to the committee and noted that he will be a good contributing member. Mr. Rogers is replacing Mr. Leon Church.

Mr. Shaw handed out a Land Development—A to Z packet which described the development process from annexation to zoning. Chief obstacles City staff and the development community are working through with the current process include the lack of approval deadlines for both plats and plans as well as the timing of plan submittals. By amending the current process, the objective of both parties are to promote better communication, coordination, and timeliness of approvals, creating a more fluid form of development. New requirements will include a mandatory pre-submittal conference, application completeness review, 30-day approval waiver, and developer agreement for public improvements. Mr. Shaw mentioned that the proposed Subdivision process has been discussed and reviewed by City Staff, the Development Community, and City Commission.

ITEM 3: Report by Staff on Landscape Ordinance Review Progress

Due to time constraints, Mr. Knapp moved to table this item and discuss it at a later date. Mr. Burrell seconded the motion and it was unanimously approved.

ITEM 4: Public Forum: Comments from interested citizens on matters directly pertaining to City policies, programs or services

Mr. Juba asked for public comments. Mr. Abraham asked if speculative property would need to be platted prior to the sale. Mr. Shaw stated that it currently is a requirement and will remain a requirement. Hearing no other comments, the meeting was adjourned.

Kelley Shaw
Planning Director